

REPORT TO COUNCIL

Open/Exempt				
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Lead Officer: James Arrandale E-mail: james.arrandale@west-norfolk.gov.uk			Other Officers consulted: Alexa Baker, Andrew Barrett, Rebecca Parker	
Financial Implications NO	Policy/Personnel Implications YES	Statutory Implications NO	Equality Impact Assessment req'd NO	Risk Management Implications NO

Date of Meeting : 2nd October 2025

TITLE: APPOINTMENTS TO ELECTORAL ARRANGEMENTS COMMITTEE

RECOMMENDED:

1. To appoint the Chair and Vice Chair of the Electoral Arrangements Committee

1 Background

On 23rd September 2025, Cabinet recommended the creation of an Electoral Arrangements Committee (**EAC**), whose functions include the oversight of reviews of boundaries and polling matters, and of Community Governance Reviews.

As at the date of this Report, it is anticipated that Council shall have approved the creation of the EAC prior to considering this recommendation.

The EAC's members have been nominated by Group Leaders as follows:

Independent Group:

- Cllr Terry Parish;
- Cllr Sue Lintern;
- Cllr Simon Ring;
- Cllr Alistair Beales;

Local Conservatives Group:

- TBC
- TBC
- TBC

Labour Group:

- Cllr Steve Everett (Chair of KLAC);

Reform Group

- Cllr Jacqueline Fry;

Progressive Group

- Cllr Alexandra Kemp

As with Full Council Committees generally, Group Leaders retain the discretion over membership of the Committee going forward.

As regards the appointment of the Chair position, the Constitution does not deal expressly with the current scenario, where a committee is created mid-year. It provides for appointment of Committee Chairs and Vice-Chairs at Annual Council, and Standing Order 29.2(a) provides that Full Council can appoint chairs outside Annual Council where the Chair resigns "*or is otherwise permanently vacated*".

It is recommended that this Standing Order is followed by analogy, and that Full Council appoint the Chair and Vice-Chair of the EAC in the current meeting.